



Dear Twilight Camp Volunteer,

Thank you for registering as a leader for the Golden Arrow District Twilight Camp, *Cub Scout Investigation*.

As a volunteer, you are required to attend **one** of the following training dates:

Saturday, May 12th – 8:00 am to 12:00 pm

Or

Saturday, May 19th – 8:00 am to 12:00 pm

Training will be held on the campus of **Houston Baptist University**. The address is 7502 Fondren Rd (close to the intersection of Fondren Road and the Southwest Freeway). Details will be mailed to your address just before training.

This training is **mandatory** and required by BSA, as well as the State of Texas for **all** adults and den chiefs. This training is specific to Twilight Camp, and will cover the program, schedule, daily procedures, emergency procedures, safety procedures, an overview of the entire week of activities, and much, much more!

Twilight Camp is licensed by the State of Texas and therefore must be in compliance with the Texas Youth Camp Safety Act of 2006. Therefore, please not the following items that must be submitted with your registration:

The following documents must be on file at the camp and available for inspection, and must be returned to the Professional Staff Advisor at the conclusion of camp:

1. Official BSA Membership Roster (responsibility of Camp Director);
2. Completed Walking Leader / Den Chief Registration Forms (responsibility of adult volunteers and den chiefs); and
3. Copy of Sexual Offender database check (responsibility of staff members, den chiefs and adult volunteers).
4. Annual YPT Training (test score and certification, responsibility of staff members and adult volunteers) **Den Chiefs should review the “A Time to Tell” video and are not required to take the online YPT Training.**

Youth Protection Training

All camp staff members, as well as adult volunteers, must successfully complete the Boy Scouts of America's online Youth Protection Training before they can have contact with campers at a youth camp (**annual requirement**). Youth Protection Guidelines Training is now available in the Online Learning Center. You will find the Youth Protection Guidelines Training listed under the "**General**" category. The training course is available at:

<https://scoutnet.scouting.org/elearning/>

There are two documents that must be on file at the camp with Camp Administration and available for inspection. These documents are returned to the individual as they depart camp.

1. Copy of the test score page, and
2. Copy of the Preliminary Certification Card page.

After taking the test, click on SCORE TEST. The next screen reveals your test scores. Highlight the Course Test Results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies.

The bottom of the Course Test Results page reads "Once you have downloaded those items, click here to report your training to your local council." CLICK HERE and you will be directed to the Course Completed page. Highlight the Course Test Results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies.

NOTE: In order to meet state requirements and to successfully complete the course, you must score a minimum 70 percent.

Sexual Offender database check

To obtain a Sexual Offender database check at no charge, the individual should go to the Texas Department of Public Safety Criminal Records Service website at:

https://records.txdps.state.tx.us/DPS_WEB/Sor/index.aspx?PageIndex=Search&SubmitType=Name

Enter the Sex Offender database. Search using first name, last name and date of birth. Print out the results. (You may print by highlighting the results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies and then attach to the Adult Application.

NOTE: These documents contain sensitive information and will be secured in a locked file on site. Access is to be limited by only those who have a genuine need to know.

BSA Registration

All adult volunteers for Twilight Camp must be registered leaders with BSA. This provides you with the benefit of supplemental insurance coverage through BSA for all BSA activities. If you are not currently a BSA registered leader, we will have blank applications for you to complete at the training session. By submitting an adult leader application form, you are agreeing to a criminal background check. Any Boy Scout, Girl Scout, or other youth leader must provide a copy of their registration card and a letter of recommendation from their unit leader.

Adult applications are available online at <http://www.scouting.org/forms/28-501.pdf> (English) and <http://www.scouting.org/forms/28-502.pdf> (Spanish).

Thank you in advance for your patience and extra efforts in providing all the necessary documentation, as well as a volunteering your time. Without volunteers like yourself, we would be unable to continue the quality programs offered at Twilight Camp. You are making a difference in the lives of many boys!

Yours in Scouting,

James Ragan
Golden Arrow District
Twilight Camp Director
(281) 499-6811

Diane Ragan
Golden Arrow District
Twilight Camp Program Director
(281) 499-6811