

Dear Twilight Camp Volunteer,

Thank you for joining the crew as a leader for the Golden Arrow District's ***Scouting for Treasure—Twilight Camp 2008!***

As a volunteer, you are required to attend **one** of the following training dates:

Saturday, May 17th – 8:00 am to 12:00 pm

Or

Saturday, May 24th – 8:00 am to 12:00 pm



Twilight Camp has a new home for 2008, the grounds of St. John's Presbyterian Church and the adjacent Westbury United Methodist Church near the intersection of West Bellfort and Willowbend, just south of the 610 loop. Training will be held St. Johns, 5020 W. Bellfort St., Houston, TX 77035. Details will be mailed to your address just before training.

This training is **mandatory** for **all** adults and den chiefs as required by BSA and the State of Texas. Adults are not allowed to remain at camp after the opening ceremony if not trained. This training is specific to Twilight Camp, and will cover the program, schedule, daily procedures, emergency procedures, safety procedures, an overview of the entire week of activities, and much, much more!

Twilight Camp is licensed by the State of Texas and must comply with the Texas Youth Camp Safety Act of 2006 which requires the camp to collect the following items. Each of the following items *must* be submitted with each adult and den chief registration.

1. A completed Walking Leader or Den Chief Registration Form.
2. A copy of an adult BSA registration card or a BSA adult volunteer registration application.
3. Adults must submit a hard copy of their Annual YPT Training test score and certification, as described below. Den Chiefs instead review the "A Time to Tell" video and are not required to take the online YPT Training.
4. A hard copy of the Sexual Offender database check obtained as described below.

2. BSA Registration

Each adult must be a BSA registered adult volunteer. This provides you with the benefit of supplemental insurance coverage through BSA during BSA activities. If you are not currently a BSA registered leader, we will have blank applications for you to complete at the training session. By submitting an adult leader application form, you are agreeing to a criminal background check. Any Boy Scout, Girl Scout, or other youth leader must provide a copy of their registration card and a letter of recommendation from their unit leader.

Adult applications are available online at <http://www.scouting.org/forms/28-501.pdf> (English) and <http://www.scouting.org/forms/28-502.pdf> (Spanish).

3. Youth Protection Training

Every adult at camp must successfully complete the Boy Scouts of America's online Youth Protection Training within the last year before they can have contact with campers at a youth camp, as required by state law. Youth Protection Guidelines Training is now available in the Online

Learning Center. You will find the Youth Protection Guidelines Training listed under the "General" category. The training course is available at:

<https://scoutnet.scouting.org/elearning/>

There are two documents that must be on file at the camp with Camp Administration and available for inspection. These documents are returned to the individual as they depart camp.

1. Copy of the test score page, and
2. Copy of the Preliminary Certification Card page.

After taking the test, click on SCORE TEST. The next screen reveals your test scores. Highlight the Course Test Results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies.

The bottom of the Course Test Results page reads "Once you have downloaded those items, click here to report your training to your local council." CLICK HERE and you will be directed to the Course Completed page. Highlight the Course Test Results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies.

NOTE: In order to meet state requirements and to successfully complete the course, you must score a minimum 70 percent.

4. Sexual Offender database check

To obtain a Sexual Offender database check at no charge, go to the Texas Department of Public Safety Criminal Records Service website at:

https://records.txdps.state.tx.us/DPS_WEB/Sor/index.aspx?PageIndex=Search&SubmitType=Name

Select the 'Sex Offender database'. Search using first name, last name and date of birth. Print out the results. You may print by highlighting the results page, FILE, PRINT, check SELECTION box and then PRINT. Print two copies and then attach to the Adult Application.

NOTE: These documents contain sensitive information and will be secured in a locked file on site. Access is to be limited to only those who have a genuine need to know.

Thank you in advance for your patience and extra efforts in providing all the necessary documentation, as well as a volunteering your time. Without volunteers like yourself, we would be unable to continue the quality programs offered at Twilight Camp. You are making a difference in the lives of many boys!

Yours in Scouting,

Melody Soice
Golden Arrow District
Twilight Camp Co-Director
(713) 995-0996

Rich Murphey
Golden Arrow District
Twilight Camp Program Director
(713) 713-218-7616 x7

Jeff Burns
Golden Arrow District
Twilight Camp Co-Director
(713) 723-3233